

Science Museum of Western Virginia In-Museum Group Visit Request Form



The Museum will be open 7 Days a Week for summer hours starting after Memorial Day. Our hours are Monday – Saturday 10-5 and Sunday 1-5. We are open to serve any groups during the summer months and those hours. **Classes, Live Animals, and Lunches are not available during summer months and visitation starts at 10:00 AM.** The Science Museum of Western Virginia is open for school groups, daycare groups, and homeschool groups Tuesday-Friday from 9:30 AM to 5 PM during the school year. Exhibits, Museum classes, and labs are available for scheduled groups during these hours.

- You must reserve in advance in order to receive the group rate.
- You must have 15 participants to receive a group rate.
- We require 1 Chaperone for every 10 Students (they will be free), 2 Free Chaperones with Pre-K Age Students. Additional adults pay the group rate of \$8.50 each that must be included with the group payment
- You have a reservation only if you have received a confirmation by email.
- Exhibits with Garden – K and Up \$8.50, Pre-K \$6.50, \$3.50 Additional Classes and Programs

Teacher/Group Leader's Name: _____ Grade level: _____

School/Group Name: _____ School System: _____

Mailing Address: _____

Street Address, if different: _____

Please contact me by: Phone. Best time to call: _____ E-mail

E-mail Address: _____

Phone: (school/work) _____ (cell) _____ Fax: _____

Preferred Visit Dates: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Earliest Time of Arrival: _____ Latest Departure Time: _____

Your time at the Museum will be scheduled according to the activities you choose to participate in.

No. of students: _____ Teachers: _____ (1:10 Free) Additional Adults: _____ (At Group Rate) Bus Drivers Complimentary

Any Special Need Students? _____

Programs: Check all programs desired

EXHIBIT FLOOR _____ ROCK SLUICE (\$6 per bag; no sharing) _____ LIVE ANIMAL DEMO (included in Exhibits-no summer months) _____

IN-MUSEUM SCIENCE CLASS/LAB (See Website for Programs- no summer months)

Program Title: _____

Are you planning to eat lunch at the museum and require space? Yes No (Rental Fee \$20.00) _____

Are you planning to eat lunch offsite? _____ Do we need to incorporate time into your schedule for lunch off-site? _____

Are you planning to visit any other Museum's in the Center in the Square? Yes _____ No

If yes, do you already have the times scheduled? Yes No If yes what time? _____

Do we need to rotate groups between any other activities? Yes _____ No