

Science Museum of Western Virginia

Group Visit Request Form

Fax to: Scheduling Coordinator, 540/ 224-1240

Or mail to: Scheduling Coordinator, Science Museum of Western Virginia, One Market Square, Roanoke, VA 24011

April and May are the peak visit months, and classes, films and planetarium shows fill up quickly. If you plan to visit in April or May, it's best to make a reservation at least eight weeks in advance, and no less than two weeks in advance, in order to reserve the dates, times and programs of your choice. You have a reservation only if you have received a reservation confirmation, which will be mailed to you as quickly as possible. At this time of year, the volume of requests greatly increase. Most requests are processed within eight working days. You must bring the confirmation with you the day of your visit.

Note that the Science Museum is closed on Mondays.

Teacher/Group Leader's Name: _____ Grade level: _____

School/Group Name: _____ School System: _____

Mailing address: _____

Street Address, if different: _____

City: _____ State: _____ ZIP: _____

Please contact me by phone—Best time to call: _____ e-mail fax US Mail

E-mail Address: _____ Send me e-mail updates

Phone: (day) _____ (evening) _____ Fax: _____

Preferred Visit Dates: 1st choice: _____ 2nd choice: _____ 3rd choice: _____

Earliest time of arrival: _____ Latest departure time: _____

How many students? _____ Teachers: _____ Other adults: _____ Bus drivers: _____

Any special needs? _____

Programs: check all programs desired

Exhibits. Choose one: Tour with Docent available (Tues-Thurs in October-May, 9am-noon) OR Self-Guided

Live Animal Demo. Choose one: Living River aquatic animals Reptiles

MegaDome Film: Program name: _____

Planetarium Star Show. Choose one: Current Seasonal Star Show Cowboy Astronomer

Follow the Drinking Gourd Moonwitch The People

Planet Patrol The Sky Above Mister Rogers' Neighborhood

Sky Cycles WSKY Worlds in Motion

In-Museum Science Class/Lab (not available in summer): Program name: _____

Are you planning to eat lunch at the museum (lunchroom not available in summer)? Or offsite?

Do we need to incorporate time into your schedule to leave the museum for lunch?

I have read the checklist for a successful visit and will follow the Museum's recommendations, especially the need for my group to be on time and follow the schedule.

I have difficulty meeting the following recommendation. Please contact me about: